

Operations Manager



TO: Board of Directors
Mike Fletcher, Executive Director
FROM: Dannell Hooper, Operations Manager
SUBJECT: October 2022 Update

	Budgeted	Actual
Lead Dispatchers	2	1
Full-time Communications Specialist Currently In Training: 2	14	12
Part-time Communications Specialist	1	2 (2 PT = 1)
Total:	17	15

STAFFING:

- Hiring Update
 - New hire Communications Specialist to start November 28th
 - Lateral applicant moving to final stages of hiring process

Training:

- Trainees
 - Delana Quinn is finishing up in-house academy

INQUIRIES:

- External: 0
- Internal: 0

MISC:

- Staff will be participating in the upcoming annual Halloween trunk or treat event at the Fairgrounds
- Fall training for all Operations staff