## **ADMINISTRATIVE STAFF**

7/1/22 - 6/30/23 (↑5.0%) Nonexempt:						
STEPS	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Office Support Specialist						
Hourly rate	23.07	24.22	25.73	26.70	28.03	29.43
Monthly rate	3,998	4,198	4,408	4,628	4,859	5,102
Technology and Facilities	Specialist					
Hourly rate	29.53	31.00	32.56	34.18	35.89	37.68
Monthly rate	5,118	5,374	5,643	5,925	6,221	6,532
CAD Specialist						
Hourly rate	31.00	32.56	34.18	35.89	37.68	39.57
Monthly rate	5,374	5,643	5,925	6,221	6,532	6,859
Training & Cert. Coordina	itor					
Hourly rate	32.17	33.78	35.47	37.24	39.10	41.06
Monthly rate	5,576	5,855	6,148	6,455	6,778	7,117
Overtime-exempt:						
STEPS	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Operations Manager —	1					
Chief Financial Officer	6,030	6,332	6,649	6,981	7,330	7,697
Technical Manager —	J					

## **HOURLY RATE: Step divided by 173.334**

Increment between steps is 5%, applied to prior step

Sick leave roll-in to PERS is capped at 1040 hours credit

Longevity incentive of 2.5% of base wage at completion of years service (i.e. 10 years 2.5%, 15 years 5.0%, 20 years 7.5%, etc.)

3% DPSST Intermediate plus 3% for DPSST Advanced certification of base wages for Administrative positions qualified to work as a Communications Specialist

6% of base wages for Bachelor Degree in applicable area of study for the Technical Manager position

HRA contribution of 2.5% of top step Communications Specialist wage scale plus \$20/month

Deferred Compensation employer paid match of up to 2% of monthly base salary plus incentives

\$100/month communications technology stipend for the overtime exempt positions of Operations and Technical Managers

Executive Director's compensation package is per negotiated contract